

August 14, 2025

Job Posting **Care for Newcomer Children (CNC) Level 1 (Supply)**

The Cross-Cultural Community Services Association (TCCSA) is a not-for-profit organization that aims to facilitate the well-being of diversified communities through social services. The mission of TCCSA is to enhance the well-being and resilience of diverse communities by strengthening competencies and fostering participation through effective and professional human services.

TCCSA is seeking supply childminders to support our LINC program by providing quality care for newcomer children at our York Centre in Markham. Successful candidates should be enthusiastic about teaching children and capable of making learning enjoyable and engaging for them.

The details of this job posting are listed as follows:

Job Title:	CNC Level 1 (Supply)	Unit	Language and Skills Training
Hours of Work:	Each shift is 6.5 hours 8:45 a.m. to 3:45 p.m. Program runs Monday to Friday	Application Deadline:	September 4, 2025
Location:	In-person, TCCSA York Centre 3636 Steeles Avenue East, Unit 213A, Markham, Ontario		
Salary Range:	\$21.39 / hour		
File #:	#22-25 CNC Level 1 (Supply)		

Responsibilities:

- Follow Care for Newcomer Children (CNC) requirements as set out by CMAS
- Under the direction of the Lead Childminder, assist in planning, supervising and implementing appropriate activities for children in accordance with written program philosophy
- Welcome and interact with newcomer children and their parents
- Provide activities and experiences that meet the individual developmental needs of children
- Set up and take down equipment and other items used in the program, and perform all required housekeeping duties in the childminding space
- Maintain records, including Attendance Form, Child Profile, and Session Management Form
- Inspect CNC space for safety issues and seek corrective action according to procedures
- Participate in professional development activities and attend staff meetings as required
- Work with team members to create a positive environment

Skills and Abilities

- Develop and implement daily activities that support and promote the development of newcomer children
- Understanding and awareness of settlement issues and the concerns of newcomer children and parents
- Engage children in activities that support a child-centred approach
- Guide and assist children in the development of healthy eating, dressing and toilet habits
- Assess the skills, abilities, interests and needs of children
- Discuss children's progress or concerns with parents and other staff members

Physical Requirements

The job involves working with young children and includes lifting and participating in physical activities. It may also involve the supervision of children and physical activities indoors and outdoors.

Qualifications

- Education – At least a one-year diploma in a child development program or a related field from a recognized academic institution
- Experience working with children from toddler to school age
- Effective communication skills (written and oral) in English
- Ability to communicate in another language is an asset
- Current first aid and CPR certification
- Current proof of immunization and Tuberculosis status
- A clear, mandatory Vulnerable Sector Screening is required

Application

Please send resume and cover letter to TCCSA through email: recruit@tccsa.org by **5:00 pm on September 4, 2025.**

Applicants should quote **File #22-25 CNC Level 1 (Supply)** on the application.

We thank you to all those who are interested in this position. Only selected candidates will be contacted for an interview. No telephone call inquiries.

TCCSA is an equal opportunity employer. TCCSA welcomes and encourages applications from people with disabilities. Accommodation is available on request for candidates taking part in all aspects of the selection process.