



JOB POSTING: CAPACITY BUILDING AND PARTNERSHIPS LEAD

CASA is a leading advocate for young people living with precarious or no immigration status in Canada. We are boosting our capacity to enable low-income children and young people to access immigration legal support, and seek a dynamic Capacity Building and Partnerships Lead to drive this work.

This capacity building role requires rigorous organization, program and partnership development expertise, and a caring approach. It is a unique opportunity for someone who is both a strategic thinker and hands-on builder—passionate about access to justice and energized by collaboration. If you thrive on challenges, love being part of a dynamic, entrepreneurial, problem-solving team, and are committed to creating meaningful, lasting impact for young people, we look forward to your application.

Position Details

- 9 - 5 Monday to Friday with some evening and weekend work
- Primarily in-person at the CASA office with some travel
- Salary range: \$85,000 - \$100,000 per year + 5.5% RRSP contribution + benefits package
- Anticipated start date: As soon as possible

About CASA

The [Childhood Arrivals Support and Advocacy Centre of Canada](#) (“CASA”) supports young people up to 25 years of age who were brought to Canada as children and are living in Ontario with precarious or no immigration status (sometimes referred to as “undocumented” or “non-status”). CASA supports clients in understanding and navigating the options available to them to regularize their immigration status, while connecting them with services to assist in pursuing their personal goals. At the same time, CASA engages in systemic advocacy to change attitudes, policies and laws that create barriers for young people with no or precarious immigration status.

From our home-base in Toronto, we provide legal services and navigation support to clients across Ontario, while our strategic initiatives raise awareness, build capacity, and advance progressive policies and practices in immigration, education and social service sectors on a national scale. Founded in 2016, CASA is supported by multi-year funding from the Law Foundation of Ontario. As a small team with big ambitions, at CASA we all “roll-up our sleeves” and work together to advance our mission.



The Role

Reporting to the Executive Director, the Capacity Building and Partnerships Lead is knowledgeable about the many challenges facing young people with no or precarious immigration status. They will play a central role in designing, managing, and scaling programs that are trauma-informed, equity-driven, and grounded in the realities facing young people with no or precarious status, while building partnerships across the legal, nonprofit, and youth serving sectors. They will mobilize the bar to deliver pro bono immigration legal services while strengthening the capacity of the broader community of professionals working with young people.

Specific responsibilities include:

- Leading the design and facilitation of access to justice legal service programs that mobilize lawyers to provide pro bono, accessible immigration legal services to low-income young people.
 - Developing trauma-informed, anti-oppressive, youth-centered service models that address systemic barriers to accessing immigration legal services.
 - Developing, facilitating and managing program operations, including low-barrier intake, summary legal advice, and ongoing representation systems, triage processes, and systems navigation and case management models.
 - Building and managing partnerships with law firms, corporate legal departments, and others to deliver legal services.
 - Establishing program partnerships with shelters, outreach programs, and youth-serving and migrant-serving agencies.
 - Leading development and delivery of training and support frameworks to enable non-immigration specialist lawyers to contribute effectively.
 - Developing, tracking and evaluating program impact.
 - Preparing reports and communications to sustain and grow programs.
- Leading the design and delivery of training for adults supporting children and youth with no or precarious immigration status such as youth workers, shelter staff, teachers, school administrators, guidance staff, settlement workers, and lawyers and other legal service providers.
 - Developing accessible, practical curricula
 - Facilitating trainings and workshops
 - Developing plain-language resources such as toolkits and referral guides



- Supporting organizational development, such as contributing to strategic directions, collaboration opportunities, and other CASA initiatives; contributing to program monitoring, evaluation, and funding applications and reports; representing CASA at meetings and events.

Qualifications and Skills

While we outline our ideal qualifications, we are always open to exceptional talent. If you possess most of the required skills and experience, please consider applying.

Required:

- Law or paralegal degree preferred; however, degrees in social work, public policy, or related fields, or an equivalent mix of education and experience, may be considered
- 5+ years of experience in program development and delivery, and/or service delivery in a legal, or social services context
- Passionate about child rights, equality and social justice; committed to working with an anti-oppression, anti-racist, and intersectional approach
- Demonstrated ability to build, manage, and work within cross-sector partnerships (e.g., legal, nonprofit, education, corporate)
- Ability to build relationships based on trust and rapport with a wide variety of stakeholders including young people, service providers, lawyers, law students
- Experience designing or delivering training, workshops, or capacity-building initiatives, and resources
- Excellent communication and facilitation skills, with the ability to engagingly explain complex topics to diverse audiences
- Knowledge of Canadian immigration and refugee law and processes
- Experience working with migrant and/or youth populations
- Sound judgment, problem-solving and conflict resolution skills
- Superior time management and administrative skills; able to independently organize and prioritize tasks to achieve program objectives
- Genuinely friendly, compassionate, collaborative, adaptable, and curious

Assets:

- Membership in good standing with the Law Society of Ontario or the College of Immigration and Citizenship Consultants
- Experience providing/ability to provide immigration legal services



- Experience engaging or coordinating pro bono lawyers, corporate legal teams, volunteers, and students
- Knowledge of systems such as youth shelters, settlement, and education
- Experience developing legal education materials, toolkits, or public legal information resources
- Skills in program evaluation, data collection, and impact reporting
- Ability to communicate in languages other than English
- Lived experience related to immigration, displacement, or housing insecurity

To apply

Please email your resume and a cover letter highlighting the unique attributes you would bring to this role as one document to dlavia@casacentre.ca by end of July 1, 2026. Please include your name and “Application – Capacity Building and Partnerships Lead” in the subject line.

CASA is committed to building an inclusive and diverse workplace and to an accessible hiring process. We encourage members of the BIPOC community, 2SLGBTQI+ people, and people with disabilities to apply. If you require accommodation at any stage, please let us know. While we thank all applicants for their interest, only those selected for an interview will be contacted. No phone calls, please.