



JOB POSTING (Internal/External)

Case Management Mental Health Counselor

Contract to March 31st, 2027, with possibility for renewal. Salary \$37.68 per hour and benefits

The Canadian Centre for Victims of Torture (CCVT) is looking for an experienced person to fill the position of a Case Management Mental Health Counselor (CMMC). The CMMC is part of a flexible and multi-disciplinary team who deliver services and enables survivors impacted by violence to regain their independence and quality of life with their families. The CMMC is responsible for providing trauma-specific mental health Case Management along with assessment and referrals, and public education.

Specific responsibilities include:

- ✓ Provides trauma informed case management service to clients including intake and assessment, direct supports, referral & client accompaniment and Indirect supports such as Resources and Training and engaging non=sector partners.
- ✓ Facilitates support groups, including planning group sessions, inviting clients, guest speakers, monitoring and evaluating sessions
- ✓ Collects and maintain records (e.g. clients and community resources) relevant to the program. Input all activities/services provided into OCMS and iCARE or any other data base the agency makes available
- ✓ Provides monthly statistical and narrative reports to Manager, and to conduct evaluations as needed.
- ✓ Attends CCVT staff meetings and professional staff development opportunities deemed necessary and appropriate by the manager
- ✓ Participate in the development, implementation, monitoring and evaluation of treatment, education, counselling and health promotion programs and services for individuals, groups.
- ✓ Work closely with other settlement and trauma counselors and external partner organizations
- ✓ Provide client services at CCVT branch offices, satellite locations, in addition to main office and at partner agencies and
- ✓ Prepare and deliver public education presentations
- ✓ Prepare reports on volume and effectiveness of client services as per funder requirements
- ✓ Performs outreach to potential clients in the catchment area
- ✓ Liaises with appropriate community agencies in order to link clients to services relevant to their needs

Main 194 Jarvis St, 2nd Fl., Toronto, ON, Canada M5B 2B7 T: 416.363.1066 F: 416.363.2122 E: info@ccvt.org Toll Free: 1.877.292.2288
 Scarborough 2401 Eglinton Ave. E., 3rd Fl., Unit 310, Scarborough, ON, Canada M1K 2N8 T: 416.750.3045 F: 416.750.4990
 Mississauga Office 130 Dundas St. East, #204, Mississauga, Ontario, Canada L5A 3V8 T: 416.363.1066 F: 905-277-8083
 North York 1 Concord Gate, Suite 303 Toronto ON M3C 4H9 P: 416-441-9306 F: 416-443-2361

Accredited to the International Rehabilitation Council for Torture Victims

WWW.CCVT.ORG Charity No: 133327908 RR0001



Required Qualifications:

- ✓ MSW degree with one-year experience or BSW with three-year experience or equivalent education in Health Services
- ✓ Excellent case management, engagement and assessment skills
- ✓ Commitment to working within an anti-oppressive framework and demonstrated understanding of the links between trauma and mental health, emotional health, and substance use problems
- ✓ Excellent knowledge of relevant community resources
- ✓ Ability to work effectively in physical offices or virtual environments
- ✓ Excellent interpersonal and communication skills.
- ✓ Extensive knowledge and experience working with the refugee population
- ✓ Fluency (written and spoken) in second language. French is an asset

How to apply:

Please submit your covering letter and resume in one file by August 28, 5:00 p.m. via email to
CCVT Office Manager at: dbrhanu@ccvt.org

Please note CCVT operates in a unionized environment. Thank you to all applicants for applying. Please note that only candidates selected for an interview will be contacted.

No telephone inquiries please.

The Canadian Centre for Victims of Torture is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please notify us and we will ensure the necessary steps are taken to accommodate your needs.

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