



Job Posting (Internal/External) (RELIEF) LANGUAGE INSTRUCTOR CLB LEVEL 1-6

The Canadian Centre for Victims of Torture (CCVT) is looking for an experienced, professional, motivated, and dynamic individual to fill the position of a RELIEF Language Instructor CLB 1-6. The Language Instructor is part of a flexible team who delivers services to learners who are survivors of torture.

Duties & Responsibilities:

- Teach an English language class following the LINC Curriculum Guidelines and Canadian Language Benchmarks
- Design PBLA-based modules, lesson plans, and assessment tasks for ongoing evaluation of learners' progress based on the CLB & PBLA Guidelines.
- Combine classroom teaching with computer lab instruction using educational software
- Design and deliver short and long-term lesson plans consistent with accepted teaching methods and the needs and level of the class.
- Incorporate a variety of learning materials into lesson plans to meet different learning styles
- Orient students to portfolios as a learning and assessment tool
- Work with individual students to determine their learning goals and provide regular feedback on their progress
- Prepare and administer tests to evaluate student progress
- Ensure an anti-bias classroom atmosphere where participants are welcomed and are actively participating
- Participate in professional development sessions and incorporate the material to enhance teaching
- Awareness of diversity and sensitivity, anti-racism and anti-oppression theory
- Preparing statistical and narrative monthly reports with regard to students and classes
- Distribution of transportation tokens to students and teaching supplies
- Liaising with other staff members in the provision of service to clients
- Assessing, recording, and reporting on the attendance, progress, development, and attainment of students while keeping electronic records as required.
- Marking and grading students' work; providing written/verbal feedback.
- Supporting and motivating students to allow them to grow and enhance their studying skills

Required Qualifications:

- 3-5 years of recent experience in Teaching English as a Second Language to adult learners;
- Knowledge of Canadian Language Benchmarks and LINC Curriculum guidelines;
- Training in and experience with Portfolio Based Language Assessment;
- Excellent oral and written communication skills; Bachelor's degree as well as at least one teaching certificate - Current TESL Ontario Certificate (Mandatory.)
- Adaptable in an in-person/online teaching environment
- Experience teaching and managing online teaching platforms
- Commitment to working within an anti-oppressive and anti-racist framework
- Rate of pay: \$40.44 per hour which includes prep. time.

How to apply:

Please submit your covering letter and resume by 5:00 p.m. on June 6, 2023 via email to CCVT Human Resources at: jobs@ccvt.org. Please note CCVT operates in a unionized environment. Thank you to all applicants for applying. Please note that only candidates selected for an interview will be contacted. **No telephone inquiries please.**

The Canadian Centre for Victims of Torture is committed to providing accessible employment practices that are in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). If you require accommodation during any stage of the recruitment process, please notify us and we will ensure the necessary steps are taken to accommodate your needs.

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